

Management

Supervision

MANAG 1100 - 3 Credits

Prepares the individual to manage front-line workers and the responsibilities, problems, challenges and opportunities facing a supervisor. Presents the range of supervisory methods from classical to behavioral.

Selected Topics

MANAG 1820 - 3 Credits

Introductory exploration, discussion, review and analysis of selected topics in management with a specific theme indicated by course title listed in college Class Schedule. This course may be taken four times for credit as long as different topics are selected. (3 lecture hours)

Independent Study

MANAG 1840 - 1-3 Credits

Exploration and analysis of topics within the discipline to meet individual student-defined course description, goals, objectives, topical outline and methods of evaluation in coordination with and approved by the instructor. This course may be taken four times for credit as long as different topics are selected. Prerequisite: Consent of instructor is required (1 to 3 lecture hours)

Project Management

MANAG 2170 - 3 Credits

Overview of project management tools and methodology. Includes the strategic significance of projects, project selection, team building and decision-making, and project planning, scheduling, budgeting and resource allocation. Project implementation, control and termination are also included. Provides a foundation for those involved in using project management to decrease cycle times in e-commerce and traditional business operations. (3 lecture hours)

Principles of Management

MANAG 2210 - 3 Credits

Essential principles and concepts of management. Includes theoretical bases and practical applications of planning, controlling, organizing, and directing, human, financial, material, and informational resources. Integrates management history, decision-making models, international and diversity management with the functions of management. Covers classical and behavioral approaches to management. Completion of Business 1100 recommended prior to enrollment. (3 lecture hours)

Leadership

MANAG 2215 - 3 Credits

Characteristics of leaders, leadership styles and methods, power, politics and influence styles, teamwork, and leadership problem solving. Strategic leadership, international and diversity aspects of leadership and leadership development. Completion of Business 1100 or equivalent is recommended prior to enrollment. (3 lecture hours)

Organizational Behavior

MANAG 2220 - 3 Credits

How people behave in organizations and the forces that affect individuals within organizations. Study of the working environment, organizational communications, the organizational framework and their effects on individual behavior, including self-management, motivation, morale, job satisfaction, change, leadership and organization etiquette. Includes current and future challenges organizations face. (3 lecture hours)

Purchasing

MANAG 2230 - 3 Credits

Introduction to the materials acquisition process in industry and non-profit organizations. Topics include structure, tools and techniques for purchasing agents. Prerequisite: Business 1100 (3 lecture hours)

Human Resource Management

MANAG 2240 - 3 Credits

Attracting, selecting, training and maintaining the human assets of an organization. Includes human resource planning, job design, performance appraisal, motivations, methods of compensation, workplace policies, labor relations, and internationalization of human resource management function. Completion of Business 1100 and Management 2210 is recommended prior to enrollment. (3 lecture hours)

Internship (Career & Technical Ed)/Coop Ed/Internship Occup

MANAG 2860 - 1-4 Credits

Course requires participation in Career and Technical Education work experience with onsite supervision. Internship learning objectives are developed by student and faculty member, with

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approval of employer, to provide appropriate work-based learning experiences. Credit is earned by working a minimum of 75 clock hours per semester credit hour, up to a maximum of four credits. Prerequisite: 2.0 cumulative grade point average; 12 semester credits earned in a related field of study; students work with Career Services staff to obtain approval of the internship by the Associate Dean from the academic discipline where the student is planning to earn credit.

Internship Advanced (Career & Tech Ed)yCoop Ed/Internship Occup

MANAG 2865 - 1-4 Credits

Continuation of Internship (Career and Technical Education). Course requires participation in Career & Technical Education work experience with onsite supervision. Internship learning objectives are developed by student and faculty member, with approval of employer, to provide appropriate work-based learning experiences. Credit is earned by working a minimum of 75 clock hours per semester credit hour, up to a maximum of four credits. Prerequisite: 2.0 cumulative grade point average; 12 semester credits earned in a related field of study; students work with Career Services staff to obtain approval of the internship by the Associate Dean from the academic discipline where the student is planning to earn credit.